

**SCO - Origin: Kazakhstan Option #6 alumuro**

**October 2025**

We, AluminumNow Ltd, Facilitators, to Refineries & End Sellers with official legal responsibility under penalty of Perjury hereby Confirm the Availability and Capability to Supply the under-list Products for Immediate SPOT, CIF, FOB, TTT, TTV, TTO delivery at competitive prices and Contract sales terms. The Supply is guaranteed to meet the Specifications and pass through the stringent requirements of SGS or Equivalent. Financial Statement from the Buyer's bank clarifying buyer's financial capability will be required to consider buyer's negotiations. Only direct negotiations from end buyers, representative and mandates will be considered.

**“REFINERY PRODUCTS & PRICES LISTED BELOW”**

PRODUCT ORIGIN: KAZAKHSTAN ORIGIN  
PERFORMANCE BOND: (PB) 2% OF THE FIRST MONTH SHIPMENT VALUE(CIF)  
LOADING PORT: ANY SAFE PORT/ROTTERDAM/HOUSTON/JURONG/CHINA  
PAYMENT TEFRMS: IRREVOCABLE DLC, T/T TELEGRAPHIC TRANSFER, BG OR SBLC MT760 / MT103  
DELIVERY TERMS: CIF A.S.W.P (Any Safe World Port), TTO, TTV OR FOB (Free on Board) Rotterdam, Houston, Jurong or China.  
INSPECTION: SGS test report conducted at the loading port by SGS (CIF) SGS or similar at Tank Farm or POD by Buyer.  
PORT OF DELIVERY: Any Safe Port (ASWP)

**AVIATION KEROSENE COLONIAL GRADE 54 JET FUEL**

Min. Quantity: 1,000,000 Barrel Max.  
Quantity: 5,000,000 Barrel Per Month  
CIF Price: USD 90/ Bbl. Gross USD 86/ Bbl. Net  
FOB Price: USD 88/ Bbl. Gross USD 84/ Bbl. Net  
Net Commission: USD2 Buyer side – USD2 Seller side

**JET FUEL JET A-1**

Min. Quantity: 1,000,000 Barrel Max.  
Quantity: 5,000,000 Barrel Per Month  
CIF Price: USD 88/ Bbl. Gross USD 84/ Bbl. Net  
FOB Price: USD 86/ Bbl. Gross USD 82/ Bbl. Net  
Commission: USD2 Buyer side – USD2 Seller side

**10PPM DIESEL FUEL EN 590**

Min. Quantity: 10,000 Metric Tons Max.  
Quantity: 500,000 Metric Tons Per Month  
CIF Price: USD 480/ MT Gross USD 460 /MT Net  
FOB Price: USD 390/ MT Gross USD 370 /MT Net  
Net Commission: USD10 Buyer side - \$10 Seller side

### **MAZUT M100 GOST 10585-75**

Min. Quantity: 10,000 Metric Tons Max.  
Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 390/ MT Gross USD370 /MT Net  
FOB Price: USD 350/MT Gross USD 330/MT  
Net Commission: USD10 Buyer side – USD10 Seller side

### **D2 GAS OIL L-0.2-62 GOST 305-82**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 400/ MT Gross USD380 /MT Net  
FOB Price: USD 380/MT Gross USD 360/MT  
Net Commission: USD10 Buyer side – USD10 Seller side

### **LIQUEFIED NATURAL GAS (LNG)**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 280/ MT Gross USD 260/MT Net  
FOB Price: USD 260/ MT Gross USD 240/MT Net  
Commission: USD10 Buyer side – USD10 Seller side

### **LIQUEFIED PETROLEUM GAS (LPG)**

Min. Quantity: 10,000 Metric Tons Max.  
Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 280/ MT Gross USD 260 /MT Net  
FOB Price: USD 260/MT Gross USD 240/MT Net  
Commission: USD10 Buyer side – USD10 Seller side

### **LCO – LIGHT CYCLE OIL**

Min. Quantity: 10,000 Metric Tons Max.  
Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 290/ MT Gross USD 270 /MT Net  
FOB Price: USD 260/MT Gross USD 240/MT Net  
Commission: USD10 Buyer side - USD 10Seller side

### **ESPO CRUDE OIL**

Min. Quantity: 1,000,000 Barrel Max.  
Quantity: 5,000,000 Barrel Per Month  
CIF Price: USD 62/ Bbl. Gross USD 58 /Bbl. Net  
FOB Price: USD 56/Bbl. Gross USD 52/Bbl. Net  
Commission: USD 2 Buyer side - USD 2 Seller side

### **VIRGIN D6 FUEL OIL**

Min. Quantity: 25,000,000 Gallons  
Max. Quantity: 400,000,000 Gallons per week x 52 weeks  
CIF Price: USD 0.82/Gal Gross USD 0.78/Gal Net  
FOB Price: USD 0.72/Gal Gross USD 0.68/Gal Net  
Commission: USD 0.2 Buyer side – USD 0.2 Seller side

### **AUTOMATIVE GAS OIL (AGO)**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 320/ MT Gross USD 300 /MT Net  
FOB Price: USD 280/MT Gross USD 260/MT Net  
Commission: USD 10 Buyer side – USD 10 Seller side

### **HIGH SULFUR FUEL OIL (HSFO) 3.5%**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 310/ MT Gross USD 290 /MT Net  
FOB Price: USD 270/MT Gross USD250/MT Net  
Commission: USD 10 Buyer side – USD 10 Seller side

### **LOW SULFUR FUEL OIL (LSFO) 1.0%**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 310/ MT Gross USD 290 /MT Net  
FOB Price: USD 280/MT Gross USD260/MT Net  
Commission: USD 10 Buyer side – USD 10 Seller side

### **ULTRA LOW SULFUR FUEL OIL (ULSFO) 0.1%**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 310/ MT Gross USD 290 /MT Net  
FOB Price: USD 280/MT Gross USD260/MT Net  
Commission: USD 10 Buyer side – USD 10 Seller side

### **GASOLINE OCTANE 72, 76, 91, 93, 95**

Min. Quantity: 10,000 Metric Tons  
Max. Quantity: 300,000 Metric Tons Per Month  
CIF Price: USD 340/ MT Gross USD 320 /MT Net  
FOB Price: USD 300/MT Gross USD280/MT Net  
Commission: USD 10 Buyer side – USD 10 Seller side

### **BITUMEN GRADES: 40/50,60/70 AND 80/100**

Quantity: 10,000 Metric Tons per Month  
Maximum Quantity: 50,000 Metric Tons per Month  
CIF Price: Gross USD\$310.00/NET USD \$300.00 CIF  
FOB Price: Gross USD\$300.00/NET USD \$280.00 (FOB/Rotterdam)

Please, be informed that the ICPO Format Below is to be followed to be considered our standard ICPO in order to start off the transaction.

NOTE: All the above information should be on the letterhead of the company. The header of the letterhead document must have Buyer Company's full name, legal address and contact information

Note: Prices subject to change and negotiations

Full ICPO Format will be supplied with current prices and product specifications.

Please note ICPO Format below

Welcome your enquiry & ICPO from Direct Buyer

Richard O. J. Naylor  
CEO

## Procedures

### **FOB TRANSACTION PROCEDURE TANK TO TANK (TTT) #1**

1. Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
2. Seller issues to buyer POP documents
  - a) **Tank Storage Receipt (TSR).**
  - b) **Authority to Verify (ATV) Call or email Seller Tank Farm to confirm fuel.**
  - c) **Conditional DTA. (Requires signing by Buyer's tank farm)**
3. DTA must be signed by Buyer and his Tank Farm and then returned to Seller with Authorization to Inject (ATI) from Buyer Tank Farm within 24 hours for the Unconditional DTA to be activated.
4. The Buyer submits the signed DTA to the seller. Seller issues:
  - a) **Fresh SGS report**
  - b) **PPOP document(s)**
  - c) **Injection report**
  - d) **Export license**
  - e) **Certificate of origin**
  - f) **ATV.**
  - g) **ATSC**
5. All documents above will be released to buyer. The buyer immediately pays the buyer's tank farm five(5)-day tank fee and provides five(5)-day TSR for receiving the oil injection. All parties involved sign the IMFPA.
6. The seller injects the product into the buyer's storage tank, With positive Q&Q test result, buyer pays for the product by MT103 within 48 hours. All intermediaries are paid within 24 hours of product payment. Title, shipping and all Export documents are immediately transferred to buyer.

## **FOB PROCEDURES TTT #2 (Physical Inspection)**

- 1) Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
- 2) Seller issues CI.
- 3) Buyer sign CI and Return CI to seller with ATV from buyer's tank for seller representative and buyer representative to meet at seller tank storage for tank and pipeline verification.  
To work with you
- 4) Upon successful verification, seller issues the hard copy POP documents to buyer Representatives in person at buyer storage facility
  - a) Quantity and Quality Certificate (SGS) 48hrs fresh
  - b) Tank Storage Receipt (TSR).
  - c) Product Passport (Dip Test Result).
  - d) Statement of Product Availability.
  - e) Refinery Commitment to Supply.
  - f) Authorization to Sell/ Collect (ATSC).
  - g) Authorization Letter to Verify the Product with the Tank Farm.
  - h) Company Registration Certificate.
- 5) Upon successful verification of documents and SGS report by buyer's team, buyer commence dip test in seller's tank if need be for more confirmation, upon confirmation of product Q&Q, begins injection into buyers tank storage all parties sign NCNDA/IMFPA.
- 6) Buyer makes payment by MT103 or TT wire transfer for the total product available.
- 7) Seller change title of ownership to buyer's name and pays all intermediaries according to the signed NCNDA/IMFPA for monthly deliveries and buyer lifts the product.

## **FOB PROCEDURES #3 - TTT**

1. Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
2. Seller issues commercial invoice, for the available quantity in the storage tank to Buyer, Buyer Signs CI and returns to Seller
3. Seller issues the Dip Test Authorization letter for buyer and Buyer's Tank Farm endorsement (Tank Fees May Apply) along with the following PPOP documents:
  - a) Legalized Commercial Invoice
  - b) Product Passport
  - c) Availability of Product Endorsed
  - d) Authority to Sell & Collect (ATSC)
4. Upon receipt of the DTA Authorization endorsed by the buyer and their tank farm the Seller issue unconditional UDTA attached with:
  - a) Fresh SGS Report

b) **Tank Receipt to Buyer,**

5. Buyer order SGS to conduct Dip Test of the product in the Seller's Tank on Buyer expenses. Note: NCNDA/IMFPA (Provided by AluminumNow) to be signed by all buyer & seller groups with commission structures to be forwarded to the seller thru AluminumNow Ltd.
6. Upon successful Dip Test, sellers inject the fuel into buyer leased Storage Tanks and sellers submit the full injection report to the Buyer.
7. Buyer makes 100% payment by MT103 TT wire transfer for the total product and Seller pays commission to all intermediaries involved in the transaction within 24 hours after confirmation of the buyer's payment.
8. Seller issues draft SPA to buyer to review for R&E monthly deliveries.
9. Buyer review and approves the SPA and issues SBLC/IRDLIC irrevocable, nontransferable, auto revolving for 12 months' shipment value, documentary letter of credit for length of contract and for each lift per schedule. Buyer pays after Dip Test by MT103 Wire Transfer on each monthly quantity.
10. The subsequent deliveries shall commence according to the terms and conditions of the contract.
11. Seller pays commissions to all intermediaries as per NCNDA/IMFPA, 24 hours after receiving payment from Buyer.

**FOB PROCEDURES #4 - TTT**

1. Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
2. Seller issues Draft Contract, Commercial Invoice (CI) & Warning Letter, Buyer signs and returns back to seller with his official TSA, for Seller verification and approval,
3. Seller leases and pays the buyer's tank for 3 days for the Injection Process, Buyer to pay his Tank Farm Company for 2 days after his Tank Farm Company has received the payment from Seller Company!
4. Seller issues to Buyer the documents below:
  - a) **TSA / TSR**
  - b) **REGISTRATION CERTIFICATE**
  - c) **STATEMENT OF PRODUCT AVAILABILITY**
  - d) **GPS Coordinate-Tank Storage**
  - e) **Authority to Sell and to Collect**
  - f) **ATTESTATION TO VERIFY.**
  - g) **Injection Report**
5. Seller issues UDTA and SGS report within 3 days to Buyer and Buyer Conducts Dip test on



the product and makes the payment for the total value of product injected into the tanks through the means of MT103-TT.

6. Seller pays all intermediaries, as per NCNDA/IMFPA, involved in the transaction within 48 hours, and subsequently monthly shipment continues as per terms and conditions of the sales and purchase agreement contract between buyer and seller.

#### **FOB PROCEDURES #5 TANK TO TANK (TTT)**

1. Buyer issues ICPO (based on ICPO Format below) in accordance to Seller procedure and Buyer Tank Storage Agreement (TSA) from a verifiable storage tank company along with the buyer's Certificate of Incorporation, Company, CIS and passport copy. (Note verification required)
2. After review, verification and approval, Seller issues Commercial Invoice (CI) for the available quantity in the storage tank in Rotterdam and Buyer signs and then returns the commercial invoice to seller.
3. Buyer provide (ATV) Authorization to Verify and (NOR) Notice of Readiness from the buyer tank farm as Proof of Storage Availability to receive the product.
4. Seller programs the injection of the product and issue to buyer IP & IS (Inspection Programming & Injection Schedule) along with the following proof of product (POP) documents:
  - a) Unconditional dip test authorization (DTA) to be signed by seller, seller's tank farm and buyer.
  - b) Fresh SGS Report Inspected in Rotterdam Shore Tanks.
  - c) Tank Storage Receipt. (TSR)
  - d) Full Injection report
  - e) Allocation transfer Certificate
  - f) (ATV) Authorization for physical verification of the product.
  - g) Certificate of Origin.
  - h) Product passport.
  - i) Authorization to Sell and collect (ATSC)
5. Buyer upon physical verification of the product and POP confirmation orders SGS to conduct the Dip test in the seller Storage Tank on buyer expense.
6. Upon successful Dip Test, Seller commences injection immediately into Buyer Tank and issues Buyer Title of Ownership Certificate to be followed by all Export Documentation.
7. Buyer makes payment by MT103 or TT wire transfer for the total product and lifts the product and seller pays all intermediaries, as per NCNDA/IMFPA, involve in the transaction.
8. Seller sends SPA to buyer for one year subsequently monthly shipments continue as per terms and conditions of the contract.

#### **FOB PROCEDURES #7 TANK TO TANK (TTT)**

- 1) Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with

Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)

- 2) Seller issues commercial invoice of the product in tanks at the port; Buyer and Buyer's logistic sign and return back commercial invoice to seller.

NOTE: If the buyer fails to provide the counter signed CI by the buyers and its storage company within five (05) business days buyer shall pay a 2% guarantee deposit to Seller via MT 103 TT and take over/extend seller's tank.

- 3) Seller issue to buyer PPOP listed below:
  - a) GPS Coordinate-Tank Storage Receipt (TSR)
  - b) Injection Report
  - c) Unconditional Dip test authorization letter (DTA)
  - d) Authorization to sell.
  - e) Fresh SGS Report in Seller Tank.
  - f) Authorization to Verify the Product in Seller's Tank (ATV)
- 4) Seller Mandate/Facilitator issues NCNDA IMFPA for the following document to all Intermediaries involve in the Transaction and to buyer for signing.
- 5) Buyer inspects by SGS on buyer's expenses and send TSR.
- 6) Upon successful Dip Test in tanks, product will immediately be injected into Buyer's tanks. Buyer makes Payment for the product via MT103 and Seller transfers Title Ownership to Buyer.
- 7) Seller pays all intermediaries involved in the transaction and subsequently monthly shipments continue as per terms and conditions of the sales and purchase contract between buyer and seller.

### **FOB PROCEDURE TTV (TANK TO VESSEL) (Including Singapore)**

- 1) Buyer issues and send irrevocable corporate purchase order (ICPO) (Based on ICPO Format Below), with seller's transaction procedure along with passport copy of the company representative(Verification required), CIS and CPA
- 2) Seller issues CI.
- 3) Buyer sign CI and Return CI to seller with NCNDA / IMFPA signed by all buyer groups with commission structures to issue the deal through Tank to Vessel.
- 4) Seller issues to Buyer product passport and the Logistic payment invoice for Buyer to pay for the injection fee from the Seller's tank into Buyer's vessel.
- 5) Upon the confirmation of the injection fee by the Logistics company, Seller issues Unconditional UDTA for buyer to proceed with the Dip Test On product in seller's tank.
- 6) Upon successful Dip Test, seller issues the hard copy POP documents to buyer Representatives in person at buyer storage facility
  - a) Quantity and Quality Certificate (fresh SGS) within 48hrs



- b) Tank Storage Receipt (TSR).
- c) Injection Report
- d) Product Passport (Dip Test Result).
- e) Statement of Product Availability.
- f) Refinery Commitment to Supply.
- g) Authorization To Sell / Collect (ATSC).
- h) Authorization Letter to Verify the Product with the seller's Tank Farm.

7) Upon successful verification of documents and SGS report by buyer's team buyer commence dip test in seller's tank if need be for more confirmation, upon confirmation of product Q&Q, seller begins injection to buyer's vessel, as applicable, & all parties sign NCNDA / IMFPA.

8) Buyer makes payment by MT103 or TT wire transfer for the total product available.

9) Seller change title of ownership to buyer's name and pay all intermediaries according to the signed NCNDA / IMFPA for trial shipment & monthly deliveries and buyer lifts the product.

### **FOB PROCEDURES. TTT/TTV/Extend Seller's Tanks**

1. Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
2. Seller issues commercial invoice, Buyer signs and returns back commercial invoice.
3. Seller issue TSR with GPS co-ordinate to Buyer Company,
4. Buyer contacts the Seller's storage facility for three(3) day tank extension to enable Buyer approval to gain access to the facility and execute the Quality & Quantity Inspection in Seller Tank Farm for FRESH Analytical Report/Result by SGS.
5. After successful DIP test, (NCNDA/IMFPA) will be signed by all parties.
6. Seller injects product into Buyer's vessel or injects into Buyer's tanks or buyer take over the storage tanks, within maximum 48 hours Buyer pays via MT 103/TT for the spot transaction and seller issues all export documents to buyer.
7. Upon conclusion of first lift transaction, seller pays all intermediaries, as per NCNDA/IMFPA, as involved in the Transaction and proceeds with the signing of contract with Buyer.

### **FOB CHINA PORT TRANSACTION PROCEDURES Ningbo Port China**

1. Buyer issues ICPO (Based on ICPO Format Below), subject to current SCO, along with Tank Storage Agreement (TSA) as proof of storage availability, Bank Details, full CIS, company registration and Buyer's Passport copy (Note Verification required)
2. Seller Issues Commercial Invoice (CI) for the Available Quantity in storage tank Buyer reviews, signs and returns the CI to the Seller with their signed

Tank Storage Agreement (TSA) for the Seller's verification and approval to enable seller to release the Following Documents after Receipt of the Signed CI.

3. Buyer contact the seller shipping company for confirmation and pay directly to the titleholder to secure the allocation certificate to enable seller issue the ownership certificate on buyer company name.

- a) **Copy of Company Registration Certificate**
- b) **Export License**
- c) **Copy of Statement of Product Availability in the Tank**
- d) **Product Passport**
- e) **Commitment to Supply**
- f) **Certificate of Origin**

4. Seller proceeds with Injection & Issues to the Buyer the Following Documents after injection.

- a) **Three Days (3) Unconditional Dip Test Authorization (DTA)**
- b) **Fresh SGS Report Inspected in Seller Shore Tanks**
- c) **Tank Storage Receipt (TSR)**
- d) **Authorization for Physical Verification of the Product (ATV)**
- e) **Injection Report**
- f) **Title Transfer Certificate**
- g) **Passport code certificate of energy distribution transaction (ATPCC)**
- h) **Notarized & Endorsed NCNDA/IMFPA By the Seller & Their Bank.**
- i) **China Inspection and Quarantine (CIQ) Analysis Test Report.**
- j) **Copy of ship questionnaire 88**
- k) **Immersion test and authorization (DTB)**

5. Buyer upon Physical Verification of the Product & PPOP Confirmation Order SGS To Conduct Dip Test in the Seller's Tank at Buyer's Expense and Issue SGS Certificates and CIQ or Q&Q In the Buyer's Name.

6. Seller Commences Immediately the Injection into Buyer's Tank and Issues the Title of Ownership Certificate to be followed by All Export Documentation.

7. Buyer Makes Payment by Mt103/TT Wire Transfer for The Total Product & Lifts of the Product. The seller pays all intermediaries involved (as per **NCNDA/IMFPA**) in the transaction and subsequently monthly shipment continues as per terms and contract to buyer for proceeding.

### **SELLER PROCEDURE ON CIF #1**

1. Buyer issues irrevocable corporate purchase order (ICPO) (**Based on ICPO Format Below**), with seller procedure inserted in the ICPO and send along with Bank Comfort Letter (BCL) from the buyer SBLC MT760 issuing bank, Passport Copy (**Verification Required**) & CIS.

2. Seller issues sales and purchase agreement (SPA), buyer countersigns and sends back to Seller

3. Seller provides Charter Party Agreement from the shipping company to transport the product to buyer destination port. Buyer sign and return to seller.

4. Seller issues to Buyer the Partial Proof of Product (POP) documents as listed below:

- a) **Statement of Product Availability**
- b) **Commitment to Supply the product**
- c) **Product Passport**
- d) **Pro Forma Invoice**
- e) **Company registration certificate**

5. Within Five (5) banking days of receipt of the Partial POP documents, Buyer issue Standby Letter of Credit MT760 to seller's fiduciary company's bank account and If buyer could not issue SBLC MT760 within Five (5) banking days. **Alternatively, buyer pay the Freight Charges to the shipping company to assure the transaction, and the payment shall be deducted from the total cost of product.**

6. Upon seller's receipt of SBLC MT760 or shipping company confirmation of Freight Charges, loading commence as schedule and seller issues to buyer the full set of POP documents and 2% PB (Performance Bond) and full set of POP documents including SGS report by Bank-to-Bank Swift.

7. Within 3 banking days of vessel arrival at buyer destination port, buyer makes payment of product after SGS inspection of the product Q & Q and seller release commissions as per NCNDA/IMFPA. to the intermediaries

### **CIF REFINERY WORKING PROCEDURE Letter of Intent Option**

1. Buyer COMPANY sends Letter of Intent (LOI) on its official company letterhead to the seller using ICPO Format Below.
2. Seller COMPANY issue FCO to buyer. Buyer COMPANY sign seal and return FCO.
3. Seller COMPANY issue draft contract, both parties sign & seal the present contract and exchange the copies electronically.
4. Seller COMPANY presents its Export permit/certificate, buyer COMPANY also provides company registration information and documentary details of its storage booking at unloading port upon confirmation of the Seller's document.
5. Seller COMPANY registers and legalizes the Contract officially with the appropriate authorities to facilitate booking of allocation, obtaining transaction code and securing a legitimate approval for the Transfer of Ownership Title/Allocation to buyer's COMPANY name.
6. Seller COMPANY sends electronic copy of the notarized and insured POP documents along with the legalized contract to buyer COMPANY. The Partial POP documents to be send along with the legalized Contract includes:
  - \* **Certificate of Origin**
  - \* **Statement of Products Availability**
  - \* **Product quality passport (DIP test analysis)**
7. Seller COMPANY appoints a reliable shipping and the WORLD- RENOWNED logistics company, both end Seller and end Buyer will sign the Charter Party Agreement (CPA) together with the shipping and logistics company (A three parties 'CPA), along with Marine Insurance Policy (MIP). Seller and Buyer makes payment for the chartered freight cost with the appointed shipping company for the transportation of the product to buyers designated discharge port.

8. Buyer COMPANY visits Seller's company and refinery in Kazakhstan to have a TTM and to confirm all the details and documents also to do the inspection at the loading port **if necessary**.

Note: **The following documents are basic requirement for the preparation of an official invitation:** i) International passport (scanned copy/copies)

ii) Buyer company's registration certificate

**In addition the recent advice has been obtained:** the visiting company's officials or persons may have to bear the cost for company security deposit amounting \$25,550 USD per person which is refunded back 24 hours before departure. this is required by our government immigration/ministry to be sure that the buyer or his/her representatives will return back to their countries after the purpose of TTM and this enables the transaction to be monitored by the Ministry Monitoring Exportation of oil/gas products Also be informed that the buyer or his/her representative will be offered 5 star packages which includes (5 star hospitality, accommodation, transportation and security) also visiting our production sector is optional

9. Seller COMPANY releases copies of POP and shipping documents to buyer COMPANY

- \* Refinery Legalized draft contract.
- \* Copy of the charter party agreement to transport the product to discharge port
- \* Copy of shipping schedule document
- \* Product Analysis Report
- \* Bill of lading
- \* Tank Receipt
- \* Vessel's Q88
- \* SGS report.
- \* Certificate of product.

10. Buyer's bank sends the Pre-advice Irrevocable Documentary Letter of Credit (IRDLC) issued by the buyer's bank to Seller's bank for the face value of the first whole month shipment and frozen this capital.

11. Seller's bank sends through swift the original and full Proof of Product (POP) documents along with the 2% performance bond to the Buyer's bank. Upon receiving, Buyer's bank issue the irrevocable documentary letter of credit issued to the Seller's Bank immediately.

12. Seller's Bank will confirm to Seller and to Buyer that the Irrevocable Documentary Letter of Credit has been accepted and the shipping commences as scheduled in the contract for the CIF delivery

13. Payment will be made for the product by the Buyer's Bank via T/T Mt 103 wire transfer to the Seller's Bank after the CIQ/SGS inspection at port of discharge and the delivery to the Buyer's Bank of all documents required by the contract.

14. Seller releases the commission as per NCNDA/IMFPA, of the intermediaries immediately

### **CIF PROCEDURE – SHARED SHIPPING**

1. Buyer issues ICPO (Irrevocable Corporate Purchase Order) (Based on ICPO Format Below), after acceptance of Seller's terms, Conditions and Procedure, Banking details, CIS and passport Copy. .(Verification Required)

2. Seller issues draft Contract, buyer countersigned and returns back, and seller present CPA

(Charter Party Agreement) from shipping company for buyer's signing.

3. Buyer signs the Charter Party Agreement with the shipping company and sends copy of the signed Charter Party Agreement to seller.

4. Seller issues Partial POP documents to buyer to verify the availability of the product;

- a) **Product Passport dip-test certificate**
- b) **Refinery commitment to supply**
- c) **Refinery statement of product availability**
- d) **Notice of Readiness to load the product**
- e) **Company registration certificate**
- f) **Export License of the transaction**

5. Within 72 hours of receipt of above POP documents, Buyer and Seller pay the shipping cost 50%/50% each to the shipping company to transport the product to Buyer destination port, which serves as commitment assurance that Buyer will not default in the transaction. The payment shall be deducted from the total cost of the product.

6. Delivery commence as schedule and Seller issues the full POP documents to Buyer; including Bill of Lading & Q88

7. Upon arrival of product at Buyer's destination port, Seller issues ATB/DTA, for Buyer's team to conduct Dip-Test inspection of the product by SGS / CIQ inspection and makes payment for the product by MT103 after Q&Q inspection.

8. Seller Transfers Ownership Title / Full POP to buyer's name.

9. Buyer discharges product and Seller makes payments to all involved intermediaries / mandates in accordance with the signed NCNDA/IMFPA.

9. Buyer issue nontransferable MT700 IRDLC (Irrevocable Revolving Documentary Letter of Credit) to Seller for the subsequent 12-month delivery.

### **TERMS & OPERATIONAL PROCEDURE: CIF (TTO)**

1. Buyer issues ICPO (Based on ICPO Format Below), with seller procedure, Banking details, CIS and passport Copy. .(Verification Required)

2. Buyer issues ICPO (Based on ICPO Format Below), with seller procedure,

3. Seller issues takeover contract for review and endorsement by all parties. buyer sign and send back the contract.

4. Seller issues proof of product and shipping documents as listed below;

- a) **certificate of product origin**
- b) **storage tank receipt**
- c) **product passport (Q&Q analysis report)**
- d) **vessel q88 documents e. bill of lading**
- e) **copy of storage tank endorsement.**
- f) **Invoice for title transfer payment**



5. Upon receipt of the above documents by the buyer, within 12 hours buyer makes payment to secure the title transfer deed to enable vessel re-routing to the buyer's destination port and sign NCNDA/IMA.
6. Upon receipt of the above payment of the title transfer deed, the ownership certificate will be issued and the full set of proof of product along with shipping documents will be sent to the buyer while the vessel will be re-routed to the current buyer discharge port.
7. Upon arrival of the vessel at the buyer discharge port. the vessel captain will hand over all the original pop documents to the buyer representative while buyer pays in full after positive SGS, CIQ or equivalent inspection at the discharge port via t/t wire transfer.
8. Mandates/intermediaries receive their commissions in accordance with the signed NCNDA/IMFPA. according to spot delivery.

### **TRANSACTION PROCEDURES FOR CIF ANY SAFE WORLD PORT (ASWP)**

1. Buyer issues Irrevocable Corporate Purchase Order (ICPO) (Based on ICPO Format Below), with seller transaction procedures with company certificate of Incorporation/Registration and copy of buyer's Passport Data Page. (Verification Required)
2. Seller issues draft Sales Purchase Agreement SPA contract and Memorandum of Understanding (MOU), for the on-board vessel, for Buyer to sign and return to the Seller along with a letter of acceptance.
3. Upon receipt of the signed Sales Purchase Agreement SPA contract and Memorandum of Understanding (MOU), Seller and buyer signs Charter Party Agreement CPA with the nominated shipping company to transport the product.
4. Seller issues Proof of Product and Shipping documents to buyer as listed below:
  - a) Notice of Readiness
  - b) Approved Analysis Report (Product Passport) GOST 'R' Standard
  - c) Commitment letter to supply
  - d) Statement of product availability
  - e) Proforma Invoice
5. After Buyer's verification and confirmation of the partial proof of product POP documents, the Buyer's Bank within five (5) banking days issue the payment financial instrument, Documentary Letter of Credit (DLC MT700), directly to the Seller's receiving Bank and Seller bank issue 2% PB to the buyer's bank. NOTE, after the duration of five (5) working days, if buyer cannot issue DLC MT700, the buyer shall pay Two percent (2%) Allocation Security Deposit payment coverage for the shipment via direct payment transfer as guarantee to secure the product allocation on board cargo, to Seller/Refinery nominated fiduciary bank, via MT103 /TT Wire transfer.
6. Upon Confirmation of the buyer Documentary Letter of Credit (DLC MT700) OR Two percent (2%) payment, seller shall commence loading and shipment of the product to the buyer's destination port and send to the buyer the following documents:-
  - a) Bill of Lading
  - b) Ullage Report



- c) Cargo Manifest
- d) Certificate of Origin
- e) Fresh SGS report done at the loading port
- f) Approval to Export Certificate
- g) Clean On-Board Certificate
- h) Estimate time of arrival to destination port
- i) Port Authority declaration of Vessel Exit
- j) Q88 of the loaded vessel

7. Seller opens official communication between the buyer and buyer shipping agent and the vessel captain to apply for Maritime Registration and confirm docking of the vessel at the buyer designated discharge port on arrival and Seller send to buyer the below documents in buyer company name as listed below: -

- a) Maritime Vessel Arrival Notice
- b) Maritime registration & Declaration Report
- c) Maritime Vessels Entry & Clearance Declaration permit
- d) Maritime Access to cargo Approval
- e) Shipping Agent Power of Attorney
- f) Declaration of Product Ownership
- g) Authorization to Board (ATB)
- h) Company Tax Incorporation Certificate
- i) Export License Certificate
- j) Port Entry Permit Notice Receipt
- k) Sales Authorization

8. Seller pays commissions to mandates and intermediaries, as per NCNDA/IMFPA, within 48 hours after confirmation of buyer's payment.

Please Note; Terms and Conditions of sale:

We don't share or disclose documents of present or past clients as it's against our agreement/policy with our suppliers.

While every care is taken, no liability whatsoever will be accepted by this organization for the actions, and omissions whether negligent or otherwise of either the buyers or sellers, Companies, etc.

Please ensure all your information, and details are correct when you are dealing through us and inform us of any queries within 1 hour of receipt of any information from us or our associates. Buyers must satisfy themselves completely before proceeding after receipt of CI/SPA that has been provided by the seller/refinery concerned and do their DD to their satisfaction.

**Note: In many cases Verification of Buyer's Tank Farm will/may require payment of Tank Farm Fees by the buyer.**

**Please discuss this fully with your tank farm before proceeding.**

## ICPO FORMAT to be used

### Company Letterhead with full contact details

*Please Note: Only the **End Buyer** can issue the **Irrevocable Corporate Purchase Order** on Buyer's Company Letterhead. Signing of this document by anyone other than the **End Buyer** is fraudulent and maybe subject to legal action by the Seller on the signing party.*

Date:

Ref. No:

To: **Kazakhstan Refinery**

Through: **AluminumNow Ltd**

### Irrevocable Corporate Purchase Order (ICPO)

I, \_\_\_\_\_, undersigned, as \_\_\_\_\_ of \_\_\_\_\_ with Full Corporate and legal responsibility and authority under penalty of perjury, hereby place this Irrevocable Corporate Purchase Order (ICPO) of herewith named products according to the following terms and conditions:

Commodity:

Origin: **Kazakhstan Federation**

Specifications: **As Attached (As applicable)**

**Trial shipment:** **Metric tons (As applicable)**

Total Quantity: **MT x 12 Month Contract (As applicable)**

Quantity per Month: **MT (As applicable)**

Shipment Sizes: **MT per month (As applicable)**

Packing: **Bulk**

Shipping Terms: **FOB (As applicable)**

Price: (USD): **\$ US gross - \$ US net (As applicable)**

Commission Share: **\$10/MT Seller Side, \$10/MT Buyer Side (As applicable)**

**Note: Buyer responsible for TSA/TSR/CPA and SGS fees etc.**

Documents: **As per procedure**

Contract Period: **12 Month Contract**

### Our Company Information:

1. Company Name:
2. Company Origin:
3. Company Registration Number:
4. Company Address:
5. Company E-mail Address:

### Request for Above Commodity Thru:

1. Company Name: **AluminumNow Ltd**
2. Country of Registration: **United Kingdom**
3. Company Registration Number: **7650927**
4. Company Address:  
**Suite 405, Henry House, 275 New North Road, London, N1 7AA, UK**

Note:- All correspondence thru: [oilsales@aluminumnow.com](mailto:oilsales@aluminumnow.com)

**Our Bank Name and Account Information:**

The name of Bank:

Bank Address:

Account Name:

Account Number (USD):

Swift/BIC Number:

Bank Tel. Number:

Bank Email Address:

**Our SBLC Issuing (or for payment) Bank Name and Account Information:**

The name of Bank:

Bank Address:

Account Name:

Account Number (USD):

Swift/BIC Number:

Bank Telephone Number:

Bank Officer:

Bank Email:

Note: If Funds held by a Lawyer, Trust Fund or similar a Notarized Declaration that full funds are available for the contract to cover all buyer's costs and the full payment of the product concerned; as per agreed procedure; to be submitted to the seller/refinery with the ICPO for consideration.

**Please choose preferred procedure and enter here**

We hereby confirm the above procedures are accepted and we will follow the said procedures

We understand that any and all offer or contracts are subject to successful Seller verification of funds availability.

We hereby give our written permission for the Seller to conduct a **soft probe** of our account and that our Bank has been informed to this effect. **(Or Bank Comfort Letter/MT 199)**

We fully agree to enter into the sales and purchase contract of the goods and request Commercial Invoice or SPA at your earliest convenience and declare full funds are available for the contract and to cover all buyer's costs as per procedure.

It is understood that when the ICPO has been accepted by the Refinery concerned the Refinery will contact the Buyer directly with all documents required as per accepted procedure.

Please find attached **CIS**.

Please find product specifications and passport copy etc. below:

Yours Truly

Signed by with Company Seal

Name:  
Position:  
Company

### Passport Copy

### Product Specifications

## CLIENT INFORMATION SHEET

The following information is necessary for the due diligence process and compliance with standard international banking regulations and treaties. All information is treated in the strictest privacy and confidence. To ensure that any application and due process is conducted efficiently and correctly, it is important that the following information is accurate and true.

1. Client Name (Signatory):	
2. Account Name Owner / Beneficiary:	
3. Passport Number:	
4. Country of Residence:	
5. Passport Issue / (Date/Place):	
6. Passport Expiry Date :	
7. Date and Place of Birth :	
8. Mother's Maiden Name :	
9. Social Security Number (SSN):	
10. Verifiable Home Address :	
11. Home Telephone Number :	
12. Home Fax Number :	
13. Mobile Tel Number :	
14. Business Telephone Number :	
15. Business Fax Number :	
16. Tax ID :	
17. Driver's License Number :	
18. Clients Email Address	

19. Address for Mail Delivery	
20. Do you speak English or need assistance?	
21. Occupation / Line of Business	
22. Legal Adviser: (Law Firm)	
23. Legal Adviser Mail Address :	
24. Bank Name	
25. Branch Office Address	
26. Bank Officer / Title	
27. PHONE & FAX	
28. SWIFT Code	
29. Routing Number:	
30. Account Name	
31. Account Number	
32. Account Signatory	
<b>FUNDS / ASSET AVAILABLE FOR DEPOSIT:</b>	
33. Origin of Funds? How were Funds earned?	
34. Brief Overview of Corporate Activity / Employment	
35. Are the funds free and clear of commitment, encumbrances, liens and they are not on loan?	

**DECLARATION:** I/we declare that the information given above is both true and accurate. I am the signatory on the aforementioned bank account / owner of bank instrument. I confirm and declare that my funds are good, clean, and clear and of non-criminal origin and that said funds have been earned in the course of normal commercial business and are of commercial origin and legally generated and the funds and assets involved, are not in breach of the "Money Laundering Regulation/Accord of 1993," howsoever interpreted and defined, whether within the host state of the transaction or internationally. I further declare that there are no liens, commercial obligations or encumbrances of any kind afflicting or touching said funds and that there are no other currently valid or pending commitments.

**NON-SOLICITATION:** I hereby declare that I am fully aware that the information presented by you is not in any way considered or intended to be solicitation of funds of any sort, or any type of offering, but is intended for general knowledge and educational purposes only. I affirm that I have requested information from you and your associates of my own choice and free will, and further that you have not solicited me in any way.

All parties have an obligation to respect professional secrecy and to take all appropriate precautions to protect the confidentiality of the information each holds in respect of the others' activities. This legal obligation shall remain in full force and effect at all times.

**DATE:** ..... 2025

SIGNATURE.....  
**Name:**

WITNESS.....  
**Name:**  
**Address:**  
**Phone:**

**PASSPORT COPY**

